

**TOWN OF ST. GERMAIN
P. O. BOX 7
ST. GERMAIN, WI 54558**

**Minutes, Zoning Committee
June 07, 2023**

1. **Call to order:** Meeting called to order at 5:30pm
2. **Roll call, establish a quorum:** Ted Ritter conducted the meeting from Room 4 of the Community Center with a virtual attendance option. Committee members physically present in Room 4: Jimmy Vogel, Ted Ritter, Brian Cooper, Bob Schell, Beverly Przybylski, and non-voting member – Zoning Administrator June Vogel (hereinafter referred to as ZA Vogel). Also in Room 4 were Terry and Michelle Duke and Greg Maines.
3. **5:30pm: Suspend committee meeting and convene public hearing for, and deliberation of, Lynn Ann Campground conditional use permit application:** (Minutes posted separately).
4. **6:49pm: Resume Zoning Committee meeting with public comments:** None
5. **Review and consider approval of revised Birchwood Condominium Resort plat:** Motion Cooper, second Schell to approve revised plat map as presented. Motion passed by unanimous voice vote.
6. **Review and consider approval of Timberdoodle subdivision:** Motion Schell, second Cooper to approve subdivision with addition of a "Y" turnaround at end of road. Motion passed by unanimous voice vote.
7. **Zoning Administrator updates:**
 1. Shipping container violation citation sent 06/07/23.
 2. Two draft camping violation letters to be considered by town board 06/12/23.
 3. All Committee members are registered to attend a Zoning webinar on July 11 and 6:00pm in Room 4. Registration fees to be paid from Zoning Committee income.
8. **Discussion/action topics:**
 - a. **Approve minutes of 05/03/23 and 05/23/23 meetings:** Motion Vogel, second Cooper to approve May 03 minutes with correction to building size reference in item 3(1). Motion passed by unanimous voice vote. Motion Vogel, second Cooper to approve May 23 minutes as presented. Motion passed by unanimous voice vote.
 - b. **Reconsider amendments to 1.304 - 1.315 Lot Area Requirements in response to Terry Duke email of 05/03/23:** Cooper to prepare draft ordinance revisions for future Committee review to address issues raised by Mr. Duke.
 - c. **Discuss developments at 1381 Eagle Watch Court:** Recent observations by Committee members failed to reveal any incriminating evidence of business activity. No action taken.
 - d. **Assist Zoning Administrator with Zoning Permit Application decisions:** None
 - e. **Discuss modified zoning administrator work location and hours, duties, and compensation request document:** At request of ZA Vogel, motion Cooper, second Schell to table to a future meeting. Motion passed by unanimous voice vote.

- f. Discuss Ritter conversation with County Zoning regarding possible role of Town Zoning in helping permit applicants proceed with projects in a manner that does not cause potential future problems for either the Town or the project owner (i.e. building at too low an elevation resulting in water runoff:** Ritter reported having taken no action. Motion Schell, second Cooper to table to a future meeting. Motion passed by unanimous voice vote.
 - g. Approve May monthly Zoning Administrator compensation:** Motion Cooper, second Schell to approve as presented. Motion passed by unanimous voice vote.
 - h. Committee concerns for future agendas:** Chapter 1 fees for condo approvals do not agree with fees stated in Chapter 5.
- 9. Adjourn:** Meeting adjourned at 7:57pm.

Minutes prepared by Chairman Ritter